

Static Entry Review Form – page 1 of 4

Entry # \_\_\_\_\_ Novice Entry? \_\_\_\_\_ Comment Only? \_\_\_\_\_ Total Score:

(20)

For Staff Use Only

Short Description of Entry (and specific item/aspect to be judged if not the entire work):

---

**Documentation (8 points):** Documentation tells the judges how authentic the entry is, how familiar the entrant is with the history of the item recreated, what was involved in making it, and what sources were used. Ideally, documentation should be three to five pages in length, this includes photographs. Additional information can be provided in appendices. Noting sources throughout your documentation will help the judging process. For each book used, provide photocopies of the title page and pages with relevant passages – highlight these passages for the judges. Print out information that is referenced from websites and highlight relevant information along with the date the website was visited. Five components of good documentation are:

- **Evidence that the item existed in period:** *Ideal sources include but may not be limited to: extant pieces, descriptions of the item from contemporary (contemporary: accounts or descriptions of the item from the time the it existed) writings, depictions of the item in artwork of the period, such as paintings, manuscripts, tapestries, drawings, prints, and sculpture. Scholarly works, which may include archaeological finds, as well as analysis. Sources that are more general in nature are not as strong but may be the only source available. Consider the bibliography of such sources where there may be more sources of information to be explored. Include a clear explanation of any conjectures made and the rationale for choices made that could not be documented from contemporary sources.*
- **Materials:** *List the materials used in period and provide a comparative list of the materials used in the entry. Explain any substitutions made. (For example: period material was too expensive, unavailable, or poisonous.)*
- **Tools and techniques:** *Describe tools and techniques used in period, and what tools and techniques used in the entry. Explain any substitutions.*
- **Process:** *Provide a step-by-step description of how the entry was made. Photographs are encouraged. Finish with a concluding paragraph: what went well, what you would do differently, and what you learned from the process.*
- **Sources:** *List all sources, ideally in the body of the documentation as a note where it is relevant and with a complete bibliography at the end of the documentation. When referencing a website, include the date visited.*

**Scoring – Circle One**

- |          |  |
|----------|--|
| <b>8</b> | ▪ <i>Exceptional attempt at authentic style and execution. Entrant documents period materials/methods/ elements and explains where and why they deviated. No inconsistencies or flaws apparent.</i>  |
| <b>7</b> | ▪ <i>Superior attempt at authentic style and execution. Entrant documents period materials/methods/ elements and explains where and why they deviated. Minor inconsistencies are present that do not significantly detract from the overall results.</i>   |
| <b>6</b> | ▪ <i>Skillful attempt at authentic style and execution. Entrant documents period materials/methods/ elements and explains where and why they deviated. Some inconsistencies are present but only moderately detract from the overall results.</i>          |
| <b>5</b> | ▪ <i>Moderate attempt at authentic style and execution. Entry uses period materials/methods/elements or reasonable substitution but with major inconsistencies that detract from the overall results.</i>  |
| <b>4</b> | ▪ <i>Some attempt at authentic style or execution (is authentic is some extent in aesthetic). Entrant lists some materials/methods/ elements used and explains some substitutions.</i>   |
| <b>3</b> | ▪ <i>Entry is completely modern with no relationship to authentic items. Entrant lists some materials/methods/elements used but are minimally or are not explained and only minimal information about period materials/methods/techniques is supplied.</i> |
| <b>2</b> |  |
| <b>1</b> |  |

Comments:

---

---

---

---

---





